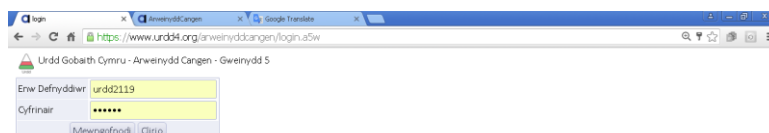


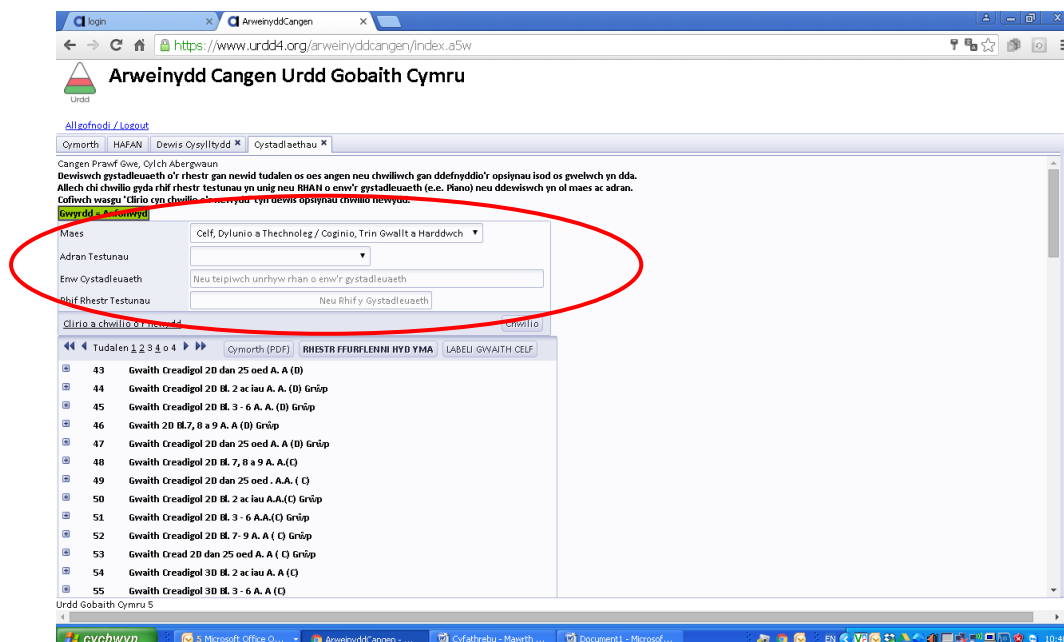
Support for On line CDT registration


Step-by-step guide to successfully registering CDT entries online

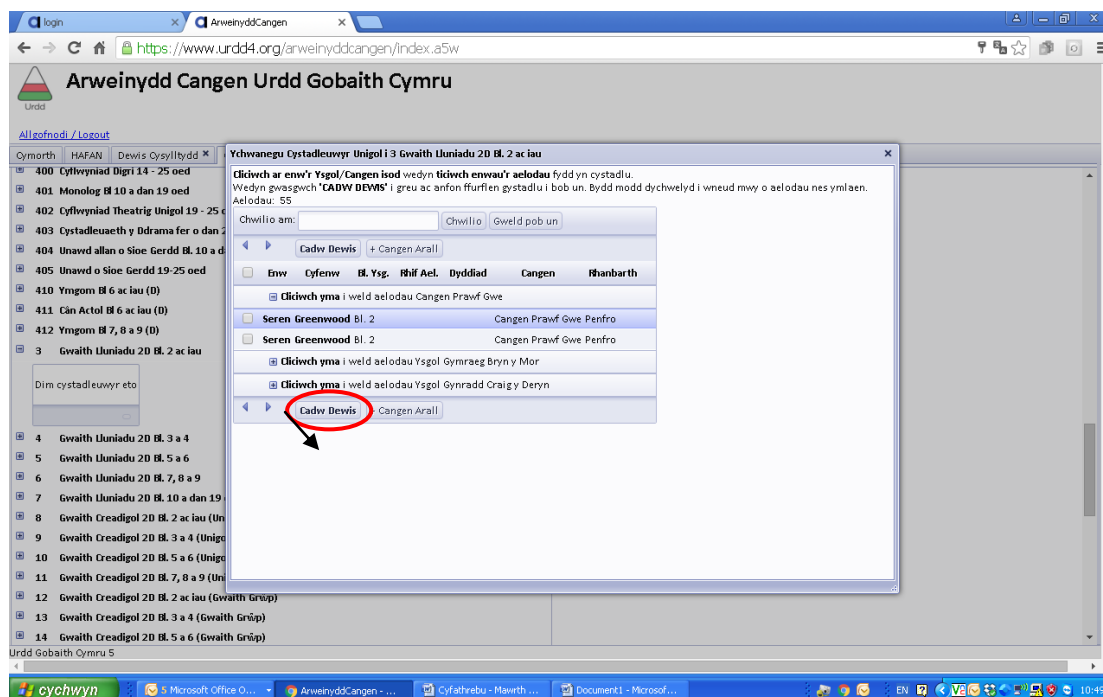
Each competitor for the Arts, Design and Technology section must be registered using the newly installed Urdd online system. Check with your Regional Development Officer when the adjudication date is set because the closing date to submit your registration work will be the previous evening. Firstly you will need to log in to your Urdd branch's account.



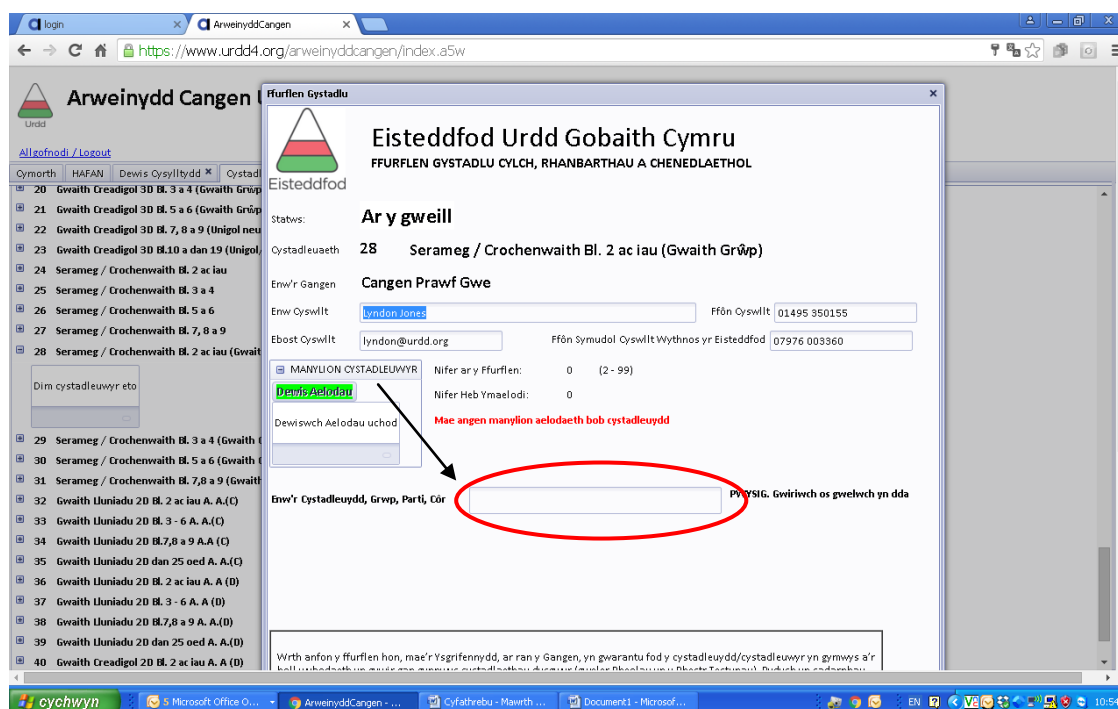
After logging in you will need to register individual competitors who are competing in the CDT section. Type the name of the competitor and competition title/number into the appropriate boxes at the top of the pages.

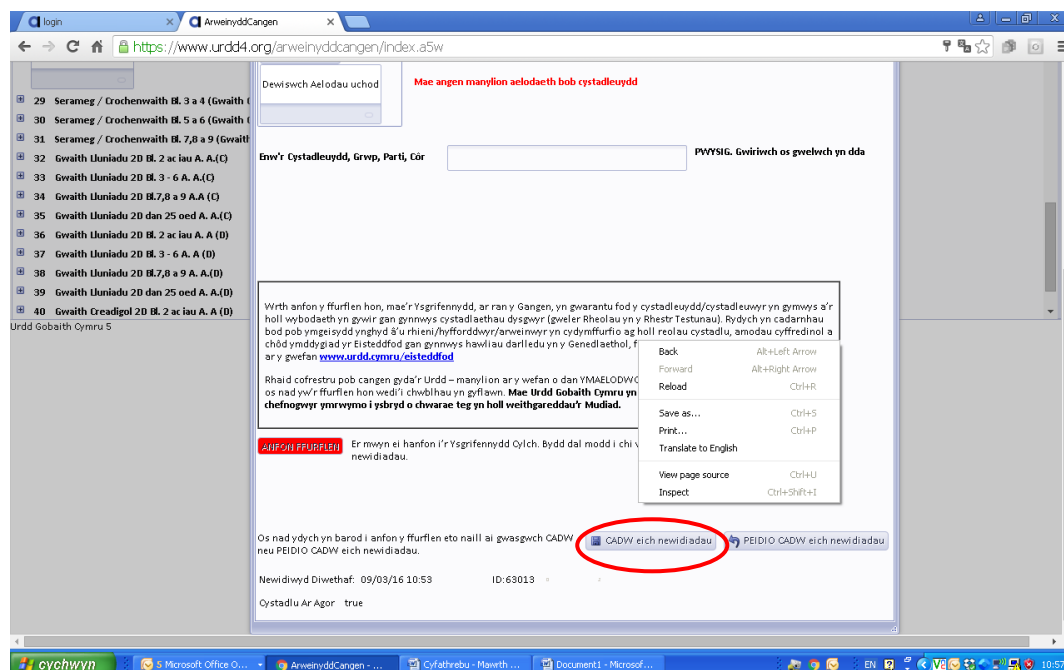


After selecting the correct competition click the 'add' option  which is opposite. Then you add the names of the individual competitors who are submitting their work. Once all the names are selected you proceed to click and confirm the selection.

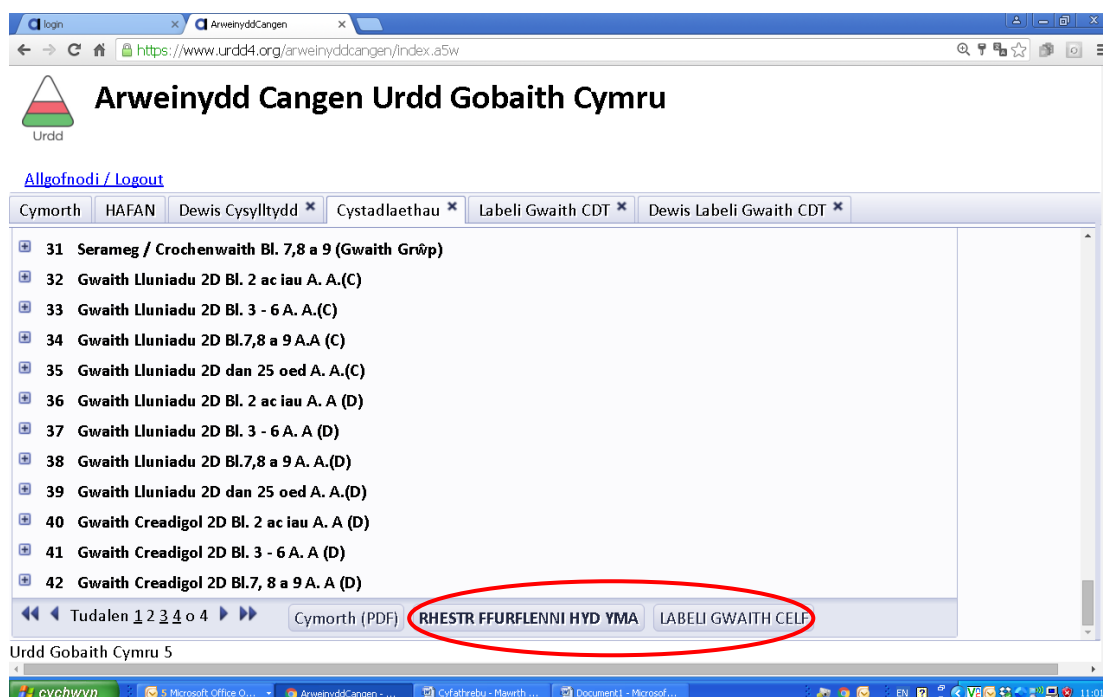


If registering for a group competition you will need to add the names of all the members who collaborated by clicking **chose members** before selecting a 'group name' before successfully registering the work

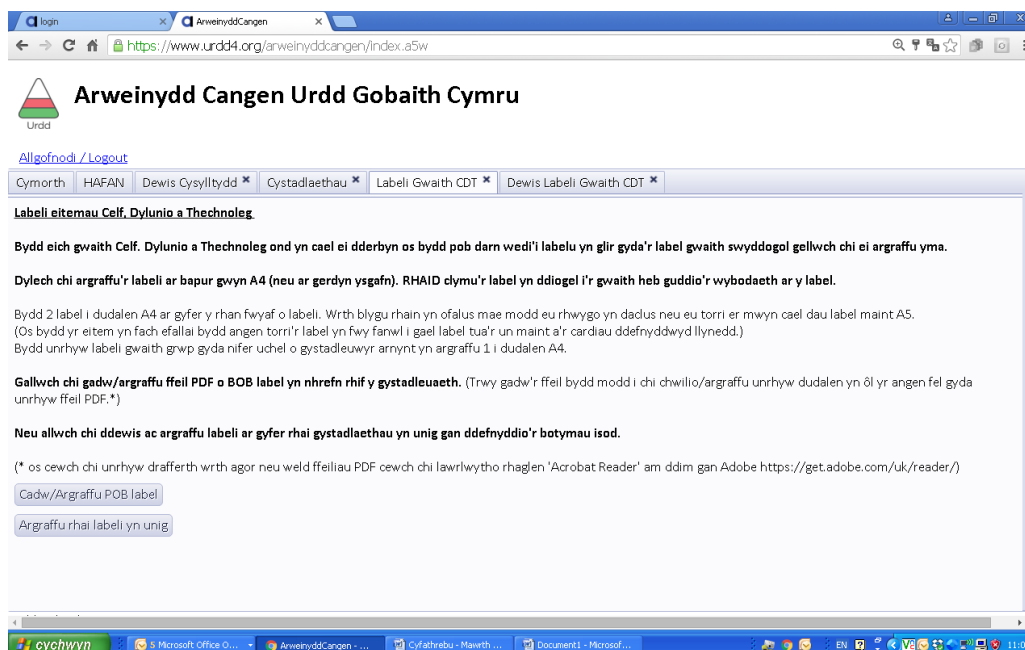




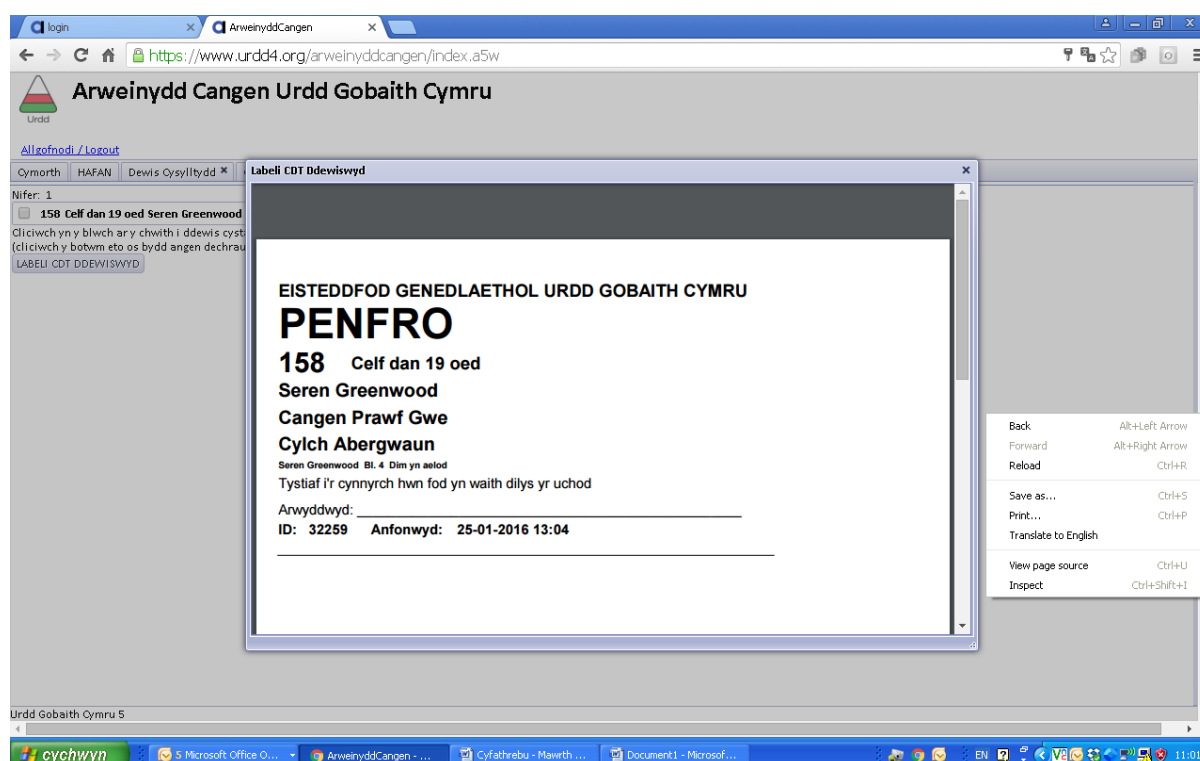
Once you complete the whole process of registering all of the various entries in the CDT section you can systematically check the names by clicking **Rhestr Ffurflenni hyd yma (Current Registration List)**. If you are happy to proceed with the final submission you will need to click on the **Labeli Gwaith Celf (Print Artwork Labels)** which you will need to print and attach to each individual piece of work.



Direct instructions will assist you after you click **Labeli Gwaith Celf** guiding you to the correct way to print and attach the labels to each piece of work. You can either print each registration document individually or all together



The labels will automatically open on your desktop once you click the **Print** button. Each label will consist of the name of your Region, the name of the competition, name of the member and the branch which he/she is attached to with also a reference to the date and time the submission was confirmed. We advise you to save each label in a folder on your computer after you print them out.



Please place the labels at the back of each piece (if possible) or attach in anyway which doesn't deface or detract from the work (this can be done by tying it with robe or safety pin).

Problems with the online registration process.

If you do encounter any problems with the online system please contact the Eisteddfod department via email eisteddfodtechnegol@urdd.org or by phone 01678541015 or our IT team 01678541028.