

Guidance on Safeguarding Children, Young People and Vulnerable Adults



Urdd Gobaith Cymru

If the conduct of a colleague or member of the public causes you concern:

- Do not set aside your concerns.
- Do not discuss the matter with the person who is causing you concern.
- Do not delay before discussing your concerns with the relevant person.
- It is better for you to have discussed the matter with someone who has the experience and responsibility to assess the situation.

If you have concerns or someone discloses they are being abused, follow the guidance below:

- Show that you believe what they say, and that you are taking their allegations seriously.
- Encourage the child/young person to talk, but do not suggest anything or ask any leading questions.
- Explain the actions that will need to be taken.
- Do not promise complete confidentiality as we have a responsibility to disclose information to whoever needs to know.
- Make a record what was said using the exact words if possible.
- Ensure that you express your concerns at once to the relevant director.
- Do not discuss the matter with the accused person under any circumstances.

It is important to bear in mind:

- We all have a responsibility to ensure that children who are in danger are safeguarded from harm.
- Do not take it for granted that someone else will identify the signs and say something if a child or young person is in danger.
- You must ensure that your conduct does not cause concern, or that it is in danger of being misinterpreted.

Contact details to discuss or to report any concerns or possible cases of abuse:

BY EMAIL: diogelu@urdd.org

CONTACT NUMBERS:

Director of Communications and International Affairs
07834 709082

Director of Youth and Community
01745 818600 / 07494 775897

Director of Gwersyll Glan-Ilyn
01678 541000

Director of Gwersyll Llangrannog
01239 652140

Director of Gwersyll Caerdydd
02920 635672

Director of the Eisteddfod and the Arts
07824 998637

Sports Director
02922 405335 / 07944 621040

Head of Apprenticeships
02922 405347 / 07930 964625

NSPCC Helpline
0808 800 5000

To report indecent images on the internet
saferinternet.org.uk/hotline